

THE HOUSING AUTHORITY OF THE CITY OF ERIE

Minutes – August 28, 2023 – 1:15 p.m., DST

The Housing Authority of the City of Erie met at 1:15 p.m., on Monday, August 28, 2023, at 606 Holland Street.

The meeting was called to order by the Chair, Bishop Dwane Brock, and, upon roll call, those present and absent were as follows:

Present

Bishop Dwane Brock
Patricia E. Mickel
Ned Smith
Sean Dugan
Donald J. Fuhrmann, Jr.

Absent

None

Also in Attendance

Michael R. Fraley, *Executive Director and Secretary*
Timothy Sennett, Esquire, *Solicitor*
Dusti Dennis, *Deputy Director*
Robin Bambauer, *Administrative Assistant*
Linda Lewis, *Controller*
Maggie Villa, *Manager*
Masume Turco, *Manager*

APPROVAL OF AGENDA AND AMENDMENTS

No amendments to agenda

COMMENTS FROM CITIZENS

None.

MINUTES OF JULY 24, 2023, BOARD MEETING

Bishop Brock introduced the following resolution:

#8121 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE MINUTES OF THE JULY 24, 2023 REGULAR MEETING OF THE BOARD OF THE AUTHORITY ARE HEREBY APPROVED AS MAILED.

It was moved by Patricia E. Mickel, and seconded by Ned Smith, that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Patricia E. Mickel, Ned Smith, Sean Dugan, Donald J. Fuhrmann, Jr.

Nays: None

DISBURSEMENTS FOR JULY 2023

Bishop Brock introduced the following resolution:

#8122 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE DISBURSEMENTS FOR JULY 2023, COPIES OF WHICH WERE FORWARDED TO THE MEMBERS AND COUNSEL PRIOR TO THIS MEETING, ARE HEREBY ACCEPTED.

It was moved by Patricia E. Mickel, and seconded by Ned Smith, that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Patricia E. Mickel, Ned Smith, Sean Dugan, Donald J. Fuhrmann, Jr.

Nays: None

PERSONNEL

Mr. Fraley: There are no new personnel items.

CONSOLIDATED PROGRAM

Mr. Fraley: I would just say that there have been 175 move-ins so far this year. We are on pace for about 240. Maggie's crew alone moved in 3 families on Friday and hoping for one today.

BIDS/PROPOSALS RECEIVED

Lead Base Paint Abatement Phase 5 at Harbor Homes

Mr. Fraley: This is the last phase of the million dollar grant we received from the Department of Housing and Urban Development. We received 2 bids, one was from Rules Construction for \$264,900, the other was from Hoffman United for \$214,975. Hoffman also did Phases 1,2 and 3 and Rules is doing Phase 4. We would recommend approving Hoffman United as the low bidder for Lead Base Paint Abatement Phase 5.

Bishop Brock introduced the following resolution:

#8123 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE PROPER AUTHORITY OFFICIALS ARE AUTHORIZED AND DIRECTED TO ENTER INTO A CONTRACT WITH HOFFMAN UNITED, LLC, THE LOW RESPONSIBLE BIDDER, FOR LEAD BASE PAINT ABATEMENT PHASE 5 AT HARBOR HOMES, AT A COST NOT TO EXCEED \$214,975.

It was moved by Ned Smith, and seconded by Sean Dugan, that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Patricia E. Mickel, Ned Smith, Sean Dugan, Donald J. Fuhrmann, Jr.

Nays: None

Recreation Program at the John E. Horan Garden Apartments and Erie Heights/Pineview

Mr. Fraley: This is a proposal for the 2023-24 After School and Summer Recreation Program at the John E. Horan Garden Apartments and Erie Heights/Pineview. We received one bid from the YMCA of Greater Erie for \$280,000. That is the same amount that we have funded for the last two years. They have done a very good job for us and have been our partner for over 15 years so I would recommend that we accept the YMCA as our provider for that program.

Bishop Brock introduced the following resolution:

#8124 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE PROPER AUTHORITY OFFICIALS ARE AUTHORIZED AND DIRECTED TO ENTER INTO A CONTRACT WITH THE YMCA OF GREATER ERIE TO PROVIDE AN AFTER-SCHOOL PROGRAM AND SUMMER YOUTH RECREATION PROGRAM AT THE JOHN E. HORAN GARDEN APARTMENTS, BIRD DRIVE, AGNES R. PRISCARO APARTMENTS, AND ERIE HEIGHTS/PINEVIEW, FOR THE PERIOD SEPTEMBER 1, 2023 THROUGH AUGUST 31, 2024, AT A COST NOT TO EXCEED \$280,000.

It was moved by Ned Smith, and seconded by Patricia E. Mickel, that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Patricia E. Mickel, Ned Smith, Sean Dugan, Donald J. Fuhrmann, Jr.

Nays: None

OTHER

Mr. Fraley: Regarding the ESR/HACE Building Development progress, ESR submitted a report to the Board as far as budgeting and how much of the \$250,000 has been spent to date. Mr. Fraley stated that he and Dusti Dennis had a very productive meeting with the staff from ESR with one of the items discussed being ways of developing some ESR properties to use as Housing Choice Voucher/Section 8 properties for rent.

There being no other comments, the meeting was adjourned upon proper motion at 1:18 p.m.



Bishop Dwane Brock, Chair



Michael R. Fraley, Executive Director and Secretary