

THE HOUSING AUTHORITY OF THE CITY OF ERIE

Minutes – April 24, 2023 – 1:15 p.m., DST

The Housing Authority of the City of Erie met at 1:15 p.m., on Monday, April 24, 2023, at 606 Holland Street, Erie, PA 16501.

The meeting was called to order by the Chair, Bishop Dwane Brock, and upon roll call, those present and absent were as follows:

Present

Bishop Dwane Brock
Patricia E. Mickel
Ned Smith
Donald J. Fuhrmann, Jr.

Absent

Sean Dugan

Also in Attendance

Michael R. Fraley, *Executive Director and Secretary*
Timothy Sennett, Esquire, *Solicitor*
Dusti Dennis, *Deputy Director*
Linda Lewis, *Controller*
Stacie Sullivan, *TS/Section 8 Coordinator*
Cherie Kinem, *Resident Initiatives Coordinator*
Alex Restoration, *Bidder for Façade Restoration*

Robin Bambauer, *Administrative Assistant*
Beverly Thorne, *Manager*
Kristen Ropelewski, *Manger*
Elizabeth Twohig, *Manager*
Masume Turco, *Manager*
Cynthia Grayson, *Manager*
M&N Remodeling, *Bidder for Pineview Roofs*

AMENDMENTS TO THE AGENDA

None

COMMENTS FROM CITIZENS

None

MINUTES OF MARCH 20, 2023 MEETING

On motion by Bishop Dwane Brock the following resolution was introduced:

#8084 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE MINUTES OF THE MARCH 20, 2023, REGULAR MEETING OF THE AUTHORITY ARE HEREBY APPROVED AS MAILED.

It was moved by Patricia E. Mickel, and seconded by Ned Smith, that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Patricia E. Mickel, Ned Smith, Donald J. Fuhrmann, Jr.

Nays: None

DISBURSEMENTS FOR MARCH 2022

On motion by Bishop Dwane Brock, the following resolution was introduced:

#8085 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE DISBURSEMENTS FOR MARCH 2023, COPIES OF WHICH WERE FORWARDED TO THE MEMBERS AND COUNSEL PRIOR TO THIS MEETING, ARE HEREBY ACCEPTED.

It was moved by Patricia E. Mickel and seconded by Ned Smith that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Patricia E. Mickel, Ned Smith, Donald J. Fuhrmann, Jr.

Nays: None

CONSOLIDATED PROGRAMS

Mr. Fraley: There is no action currently.

BIDS / PROPOSALS RECEIVED

Project P – Façade Restoration at Schmid Towers

Mr. Fraley: This is a Bid for Façade Restoration at Schmid Towers. We received 4 bids from Alex Restoration, Allegheny Restoration, Konkol Construction and Massaro Corporation. The low bid was from Allegheny Restoration and Masonry Repairs for \$973,000.00. We have checked their references and their recommendations. We have a letter from Roth Marz Partnership recommending that we approve Allegheny Restoration for the work.

On motion by Bishop Dwane Brock, the following resolution was introduced:

#8086 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE PROPER AUTHORITY OFFICIALS ARE AUTHORIZED AND DIRECTED TO ENTER INTO A CONTRACT WITH ALLEGHENY RESTORATION, INC. THE LOW RESPONSIBLE BIDDER FOR PROJECT P -FAÇADE WORK AT SCHMID TOWERS AT A COST NOT TO EXCEED \$973,000.00.

It was moved by Ned Smith and seconded by Patricia E. Mickel, that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Patricia E. Mickel, Ned Smith, Donald J. Fuhrmann, Jr.

Nays: None

Project P.2 – Replace Pineview Apartment Roofs

On motion by Bishop Dwane Brock, the following resolution was introduced:

Mr. Fraley: This is for the roof replacement at Pineview Development, Project P Phase 2. We received six bids. The low bid was from TIP Construction for \$348,000.00. We have done recent work with TIP Construction, and they are currently replacing roofs at Harbor Homes Development. We have a recommendation from Roth Marz, and we are recommending that the Board accepts the bid from TIP Construction of \$348,000.

#8087 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE PROPER AUTHORITY OFFICIALS ARE AUTHORIZED AND DIRECTED TO ENTER INTO A CONTRACT WITH TIP CONSTRUCTION. THE LOW RESPONSIBLE BIDDER FOR PROJECT P.2 – REPLACEMENT OF PINEVIEW APARTMENT ROOFS AT A COST NOT TO EXCEED \$348,000.00.

It was moved by Ned Smith, and seconded by Donald J. Fuhrmann, Jr., that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Patricia E. Mickel, Ned Smith, Donald J. Fuhrmann, Jr.

Nays: None

Summer Recreation Schedule and Budget

On motion by Bishop Dwane Brock, the following resolution was introduced:

Mr. Fraley: This is for our summer activities program in the amount of \$256,392.00 which includes \$42,000 in funding for our summer internship program and for our recreational food programs that we do throughout the summer; it includes \$17,000 in support of the Roger Young pool; it includes \$39,000 in funding for the 26th Annual Family Picnic and some of our various small programs like the mentor/youth golf program, learn to fish program, National Night Out and some of our summer clinics like nature programs and Mel Witherspoon's Bitty Ball program. We are recommending that the Board approve our summer activities schedule at a cost not to exceed \$256,392.

#8088 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE ATTACHED SUMMER YOUTH DEVELOPMENT PROGRAM FOR 2023 IS HEREBY APPROVED. THE PROPER AUTHORITY OFFICIALS ARE AUTHORIZED AND DIRECTED TO BUDGET FOR AND FUND CONTRACTS WITH

THE VARIOUS SERVICE PROVIDERS AT THE BUDGETED AMOUNTS NOT TO EXCEED \$256,392.

It was moved by Patricia E. Mickel., and seconded by Donald J. Fuhrmann, Jr., that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Patricia E. Mickel, Ned Smith, Donald J. Fuhrmann, Jr.

Nays: None

2023 HACE Retirement Plan Revisions

On motion by Bishop Dwane Brock, the following resolution was introduced:

Mr. Fraley: This is a recommendation from the Housing Authority Administrative Staff that the Board approve the 2023 Revisions to the HACE Retirement Plan. It has been reviewed by the Knox Law Firm, Difinity and Bayfront Benefit Solutions. The major change is that we are going to permit Housing Authority staff as part of their employee contribution to enter into Roth IRA's. Other than that, there were some minor revisions that were required as to the new Federal laws. This will take effect on the day the Board approves it which would be today.

#8089 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE DOES APPROVE THE ATTACHED RESOLUTION AND THAT THE PROPER AUTHORITY OFFICIALS ARE AUTHORIZED AND DIRECTED TO ACCEPT THE REVISED HACE EMPLOYEES' RETIREMENT PLAN, EFFECTIVE APRIL 24, 2023.

It was moved by Donald J. Fuhrmann, Jr., and seconded by Patricia E. Mickel that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Patricia E. Mickel, Ned Smith, Donald J. Fuhrmann, Jr.

Nays: None

There being no other comments, the meeting was adjourned upon proper motion at 1:21 p.m.



Bishop Dwane Brock, Chair



Michael R. Fraley, Executive Director and Secretary