

THE HOUSING AUTHORITY OF THE CITY OF ERIE

Minutes – July 26, 2021 – 6:00 p.m., DST

The Housing Authority of the City of Erie met at 6:00 p.m., on Monday, June 26, 2021, at The Erie Art Museum at 20 East 5th Street.

The meeting was called to order by the Chair, Bishop Dwane Brock, and upon roll call, those present and absent were as follows:

Present

Bishop Dwane Brock
Ned Smith
Sean Dugan

Absent

James E. Martin
Patricia E. Mickel

Also in Attendance

Michael R. Fraley, <i>Executive Director and Secretary</i>	Beverly Thorne, <i>Manager</i>
Christopher Sennett, Esquire, <i>Solicitor</i>	Masume Przybylski, <i>Manager</i>
Dusti Dennis, <i>Deputy Director</i>	Roxane Stovall, <i>Asst. Section 8 Coordinator</i>
Robin Bambauer, <i>Administrative Assistant</i>	Kristen Ropelewski, <i>Manager</i>
Cherie Kinem, <i>Resident Initiatives Coordinator</i>	Steve Bernhardt, <i>Maint. Supervisor</i>
Stacie Sullivan, <i>Section 8 Coordinator & Tenant Selection Supervisor</i>	Petr Kolesnichenko, <i>Maint. Supervisor</i>
Laurie Rocco, <i>Purchasing Manager</i>	Rebecca Faunce, <i>Central Maint.</i>
Vincent Palermo, <i>Maintenance Superintendent</i>	Sargent Tom Covatto, <i>HACE COPPS Officer</i>
Iluminada Rivera, <i>Modernization Inspector</i>	Marc Bellotti, <i>HACE COPPS Officer</i>
Cynthia Grayson, <i>Manager/Curry Foundation</i>	Joseph Martin, <i>HACE COPPS Officer</i>
Elizabeth Twohig, <i>Manager</i>	Jessica Steinberg, <i>Receptionist</i>
Ed Drexler, <i>Curry Foundation Treasurer</i>	Afrieeca Woodard, <i>JFK Center</i>
Jessica Horan-Kunco, <i>Curry Foundation</i>	Jennifer Sheldon, <i>Assistant Director of Compliance</i>

Parents

Cholhok Abol, Ibrahim Aljallad, Benetta BlamoTaheera Clark, Durga Dangal, Fatima Abdelmula, Jessica Simon, Yomayra Ortiz, Brytanne McWilliams, Breauna Higgins, Salwa Akol, Ashley Moore, Andrew Pur, Deng Rag, Charnelle Strickland, Depend Tamba, Shaquana Williams, Thierry Doumana, Charnelle Strickland, *Rahnay Rithie, Cholhuk Abol, Michal Ntambwe*

Louis J. Tullio Scholarship Recipients

Hedaya Sharbaji, Haneen Al-Allawi, Fatimah Al-Dhumeen, Jaures Golmen (family)

Ellen Curry Scholarship Recipients

Zion Clark, Dai Henderson, Brielle Higgins, Awut Mangok, Da'riyah Miller, Xiomari Morales, Emmanuel Pur, Buay Pur, Gatdet Pur, Amarieona Sanders, Zadell Silva, Amaziah Duop, Emily Pur, Ryan Henderson, Wyatt Thomas, Benjamin Barclay, Liam McWilliams, Alexandra Issa, Raquel Issa, Cecilia Issa, Xiomari Morales, Yousif Babiker, Damir Hemphill, Corey Ratliff, Jr., Miakal Waka Dagefa, Gia Moyer, Giani Moyer, Zadell Zilva, Awut Mangok, Hayden Hill, Legend Lucas, Cecelia Issa, Garang Rag, Kuat Rag, Akuol Rag, Kual Rag,

John E. Horan Memorial Scholarship

Chrinesse Mpunga

COMMENTS FROM CITIZENS

None.

MINUTES OF JUNE 28, 2021 MEETING

On motion by Bishop Brock the following resolution was introduced:

#7910 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE MINUTES OF THE JUNE 28, 2021, REGULAR MEETING OF THE AUTHORITY ARE HEREBY APPROVED AS MAILED.

It was moved by Mr. Dugan, and seconded by Mr. Smith, that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Ned Smith, Sean Dugan

Nays: None

DISBURSEMENTS FOR JUNE 2021

On motion by Bishop Brock the following resolution was introduced:

#7911 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE DISBURSEMENTS FOR JUNE 2021, COPIES OF WHICH WERE FORWARDED TO THE MEMBERS AND COUNSEL PRIOR TO THIS MEETING, ARE HEREBY ACCEPTED.

It was moved by Mr. Dugan, and seconded by Mr. Smith, that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Ned Smith, Sean Dugan

Nays: None

AMENDMENTS TO THE AGENDA

None

SECTION 8/PUBLIC HOUSING PROGRAMS

Mr. Fraley: I will give a brief overview; we are very happy with the what the occupancy is right now, with Public Housing and Section 8. Our occupancy in Public Housing is round 98 percent. Our voucher usage in the Housing Choice Voucher Program is about 94 percent. The Housing Authority currently is providing housing to about 8,000 people in the City of Erie.

There is no action to be taken.

BIDS / PROPOSALS RECEIVED

Recaulk Exterior Precast Panel Joints at Friendship Apartments

Mr. Fraley: We received three bids, the low bid was from Allegheny Restoration, Inc. We have done a reference check and a debarment check on them and we are recommending that the Board accept at a cost not to exceed \$38,850.00.

On motion by Bishop Brock, the following resolution was introduced:

#7912 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE PROPER AUTHORITY OFFICIALS ARE AUTHORIZED AND DIRECTED TO ENTER INTO A CONTRACT WITH ALLEGHENY RESTORATION, INC. THE LOW RESPONSIBLE BIDDER FOR RECAULK EXTERIOR PRECAST PANEL JOINTS AT FRIENDSHIP APARTMENTS AT A COST NOT TO EXCEED \$38,850.00.

It was moved by Mr. Smith, and seconded by Mr. Dugan, that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Ned Smith, Sean Dugan

Nays: None

Rural Mailbox Replacement at Various Locations

Mr. Fraley: This is our scattered sites. We received three bids. The low bid was from Konkol Construction, LLC. We have done the debarment and reference check. They do a lot of work for us already, so we are recommending the board accept the bid at a cost not to exceed \$17,250.00

On motion by Bishop Brock the following resolution was introduced:

#7913 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE PROPER AUTHORITY OFFICIALS ARE AUTHORIZED AND DIRECTED TO ENTER INTO A CONTRACT WITH KONKOL CONSTRUCTION LLC. THE LOW RESPONSIBLE BIDDER FOR RURAL MAIL BOX REPLACEMENT AT VARIOUS LOCATIONS AT A COST NOT TO EXCEED \$17,250.00.

It was moved by Mr. Dugan, and seconded by Mr. Smith, that the resolutions be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Ned Smith, Sean Dugan

Nays: None

2021 – 2022 After School Program and 2022 Summer Recreation Program at John E. Horan Garden Apartments, Erie Heights, Agnes Priscaro Apartments and Bird Drive Apartments.

Mr. Fraley: This is a proposal from the YMCA of Greater Erie to provide 2021-2022 After School and Summer Recreation Programs. The YMCA has been providing these services since 2000. They work out of John E. Horan Garden Apartments and at Erie Heights. They have proposed to do these services for \$280,000 which is a 3.5 percent increase or \$10,000 over last year. They have not asked for an increase in 5 years and their budget increased by \$21,000. They are asking us for \$10,000 and they are taking the other \$11,000 out of their membership campaign so I would recommend that we contract with the YMCA to run our youth programs at the John E. Horan Garden Apartments and at Erie Heights.

On motion by Bishop Brock the following resolution was introduced:

#7914 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE PROPER AUTHORITY OFFICIALS ARE AUTHORIZED AND DIRECTED TO ENTER INTO A CONTRACT WITH THE YMCA OF GREATER ERIE TO PROVIDE AN AFTER-SCHOOL PROGRAM AND SUMMER YOUTH RECREATION PROGRAM AT THE JOHN E. HORAN GARDEN APARTMENTS, BIRD DRIVE, AGNES R. PRISCARO APARTMENTS, AND

ERIE HEIGHTS/PINEVIEW, FOR THE PERIOD SEPTEMBER 1, 2021, THROUGH AUGUST 31, 2022, AT A COST NOT TO EXCEED \$280,000.

It was moved by Mr. Smith, and seconded by Mr. Dugan, that the resolution be adopted as introduced and read.

On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Ned Smith, Sean Dugan

Nays: None

Vehicle Insurance Renewal

Mr. Fraley: We gave Wagner Gibling Insurance a contract last year with the option to renew single years for the next four years. Their proposal is for \$22,201.00 which is an increase of \$3,459.13. This is still below what the second bid was last year. We are recommending for the to Board to again approve Wagner Gibling Insurance at a cost not to exceed \$22,201.28.

On motion by Bishop Brock the following resolution was introduced:

#7915 BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE PROPER AUTHORITY OFFICIALS ARE AUTHORIZED AND DIRECTED TO ENTER INTO A CONTRACT WITH WAGNER GIBLIN INSURANCE FOR THE AUTHORITY'S VEHICLE INSURANCE, FOR A 12-MONTH PERIOD COMMENCING AUGUST 1, 2021, THROUGH JULY 31, 2022. SAID COVERAGE TO BE PLACED WITH WAGNER GIBLIN INSURANCE, FOR A PREMIUM OF \$22,201.28.

BE IT ALSO RESOLVED THAT THE HOUSING AUTHORITY RESERVES THE RIGHT TO RENEW CONTRACT, ON A YEARLY BASIS, FOR THE NEXT FOUR YEARS.

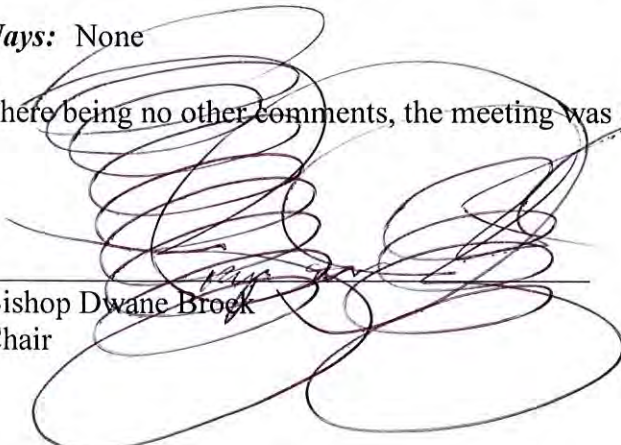
It was moved by Mr. Dugan, and seconded by Mr. Smith, that the resolution be adopted as introduced and read.

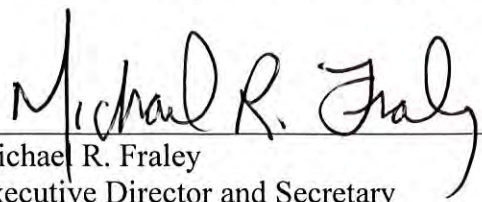
On the question, roll was called with the following results:

Ayes: Bishop Dwane Brock, Ned Smith, Sean Dugan

Nays: None

There being no other comments, the meeting was adjourned upon proper motion at 6:24 p.m.


Bishop Dwane Brock
Chair


Michael R. Fraley
Executive Director and Secretary