

**Number**        **7673**  
**Date**            **March 25, 2019**

**R E S O L U T I O N**

**Introduced by: Sean Dugan**

**Seconded by: James E. Martin**

BE IT RESOLVED BY THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF ERIE THAT THE PROPER AUTHORITY OFFICIALS ARE AUTHORIZED AND DIRECTED TO DESIGNATE DUSTI L. DENNIS, DEPUTY DIRECTOR, AS THE NEW RIGHT-TO-KNOW OFFICER.

Whereas, on February 14, 2008 the Governor signed Act 3 of 2007, entitled the Right-to Know Law (hereinafter “Act 3), into law; and

Whereas, section 502 of Act 3 requires that agencies designate an official or employee to act as the open-records officer; and

Whereas, Act 3 provides that the open-records officer shall receive the requests submitted under Act 3 on behalf of the agency, direct requests to other appropriate persons within the agency or to appropriate persons in another agency, track the agency’s progress in responding to requests, and issue interim and financial responses under Act 3; and

Whereas, the Housing Authority of the City of Erie (the Authority) has determined that it is in the best interest of the Authority to promptly designate an official or employee as the open-records officer so that this individual can pursue the necessary training and can work in conjunction with the Solicitor to prepare the necessary documentation and policies.

And now, therefore on the 25th day of March 2019, it is hereby resolved by the Housing Authority of the City of Erie (hereinafter the “Authority”) the following:

1. That Dusti L. Dennis has been designated as the Authority’s Open-Record’s Officer.
2. That Dusti L. Dennis is authorized to take any and all necessary or appropriate actions to comply with the requirements of Act 3, including, but not limited to, preparing the necessary documentation and policies to implement Act 3.

**AYES**

**NAYS**

**Ned Smith**  
**Sean Dugan**  
**James E. Martin**

**Resolution adopted.**

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**Michael R. Fraley, Secretary**